



Riverside Wraparound Proposed joint provision between Lemington Riverside and St. George's RC.

Rationale:

Lemington Riverside Primary School and St. George's Catholic Primary School are located 0.4 miles apart in the suburbs of Lemington and Bells Close in the outer west district of Newcastle Upon Tyne. Both schools have been providing wraparound provision at the request of parents/carers, but both schools have not been 'breaking even', meaning long term sustainability for the provision was in question and both provisions were set to close at Christmas 2021.

In light of the above and recognizing that a small number of parents/carers from both schools benefit from this provision both schools met in November 2021 to consider a joined-up approach to wraparound provision. At this meeting, it was agreed that Lemington Riverside would act as 'host' school for the breakfast and evening provision, with St. George's staff available to safely walk children to and from the provision.

Neither school has any wish to make any profit from the wraparound provision, but in order to ensure financial stability, the costs of providing the provision must be met.

Both schools recognize the strengths that working collaboratively can bring to both our children and the wider Lemington community.

Staffing & facilities:

All sessions (breakfast and evening) will be staffed by two Lemington Riverside teaching assistants, who are appropriately qualified to supervise wraparound provision. During the half term, Joanne Watson (from St. George's) will support St. George's pupils with the transition to the new wraparound provision. The staffing timetable will be managed by Mrs. T O'Driscoll (HLTA). All staff are fully trained in 'Food



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Hygiene' and there will always be one qualified first aider present.

The wraparound provision is based in 'The Bridge' in the lower building at Lemington Riverside Primary School. It has benefited from a recent refurbishment and has modern toilet and kitchen facilities. There are both indoor and, when the Lemington weather permits (!), secure outdoor spaces. 'The Bridge' is equipped with a wide range of toys and games, as well as a wide screen television, reading area, and chill out area. The supervising teaching assistants can also support children with their reading and homework activities.

Opening times:

Breakfast session: 07:45 – 08:45

Evening session: 15:15 – 18:00

Children from St. George's RC Primary will be collected from the breakfast provision by a member of St. George's staff at 08:40 daily. They will be walked up to the provision for the evening session at the end of the St. George's school day. The walking time is approximately 10 minutes.

When dropping off and collecting children, parents/carers should use the pedestrian entrance on Sugley Street, and ring the doorbell at 'The Bridge' entrance. Staff will require parents/carers to sign their children in and out of the provision.

Pricing structure:

Breakfast – £3 per child, per day.

Evening (until 6pm) - £8 per child, per day.

Breakfast & Evening - £10 per child, per day.

This pricing model is in line with other local wraparound offers.

Costs:

Staffing costs are £26 per/day (breakfast), £71.50 per day (evening).

Budgeted costs for food: £1 per day per child (breakfast), £2 per day per child (light evening meal).

For the breakfast session to 'break even' at least 10 children need to be attending daily. For the evening session to be 'breaking even' at least 10 children need to be attending daily. If more children attend, the pricing structure will be amended accordingly on a half termly basis. If any profit is made, this will be directly re-invested into



equipment and resources for the provision.

Bookings & payment:

Bookings should be made at least one week in advance directly with Lemington Riverside Primary School. Bookings can be made either by telephone (0191 267 4315 between 8am – 4pm daily) or by email (admin@lemingtonriverside.newcastle.sch.uk)

Children will not be able to attend wraparound unless payment has been received by Lemington Riverside. Payment can be made via ParentPay (for Lemington Riverside parents/carers) or by cash to the Lemington Riverside School office (Both Lemington Riverside and St. George's parents/carers). The school office is open between 8am and 4pm, Monday-Friday. If parents/carers are not able to make payments at the school office, payment can be made directly to wraparound staff on drop-off – it should be in a clearly labelled envelope stating your child's name, the amount of money enclosed and the sessions that you are paying for. Payments can either be made for a full week, or a full half term, dependent on parent choice. Lemington Riverside reserves the right to refuse to allow a child to attend wraparound provision if pre-payment has not been made.

Safeguarding and medical:

Both Lemington Riverside and St. George's Catholic Primary Schools are committed to the safeguarding and wellbeing of our children. Wraparound staff will follow the Lemington Riverside Primary School safeguarding policy (available from our website). If there are any safeguarding concerns regarding a child from St. George's Catholic Primary School, this will be reported to the Designated Safeguarding Lead at Lemington Riverside, who will immediately contact the Designated Safeguarding Lead at St. George's.

All parents/carers will be required to complete a full consent and medical information form prior to their child starting wraparound. If a child requires prescribed medication during their time at wraparound, a Lemington Riverside medication consent form must be completed.

Parents/carers should ensure that Lemington Riverside are notified of any changes to contact or medical details as soon as possible by using the contact details on the front page of this document.

In the event of non-collection of a child at the end of evening



wraparound provision, staff will contact parents/carers using the emergency contact details provided. An additional £5 per child will be payable for every 15 minute period after 6pm.

Proposed period of review:

The joint wraparound provision between Lemington Riverside and St. George's Catholic Primary will run for a trial period in Spring Term 1 2022 up to and including 18th February 2022. A review by both school headteachers will take place in week commencing 24th January 2022 to review the provision and decide if this model can continue working as is, if amendments need to be made, or, if not 'breaking even' if the provision will have to cease until a larger demand is gained.